



Undergraduate Applications Required Supporting Documents

To avoid delays in having your application timeously assessed, please carefully follow these guidelines:

General Guidelines

- All academic documents must be certified (within the last three months) by a Commissioner of Oaths or Notary Public.
- If certified by the police/postal service, the stamp must include:
Date / Name / Rank of officer / Signature (*not covering important info*)
- Copies should be clear and preferably saved in PDF file type.
- Official digital including QR coded transcripts and graduation certificates need not be certified.

If you are currently completing Matric:

- **National Senior Certificate (NSC)**
 - **Final Grade 11 report** (*certification and/or hard copy not required*).
 - **SA ID or Passport**
- **International Curricula:**
 - Cambridge International Examinations (CIE): **Copy of results from all completed sittings.**
 - International Baccalaureate (IB) latest completed results received
- **Other foreign qualifications: All completed secondary schooling results**



If You Have Completed Matric

- **National Senior Certificate (NSC)**
 - Matric certificate/s (individual certificates for each Matric attempt)
 - Any Upgrade or Re-mark Results
- **International Curricula:**
 - Official statement of results/certificate issued by the examining authority.

If you are Currently Enrolled at a Tertiary Institution other than Wits

- **Final secondary school-leaving results**
- **Interim academic transcript** must include results from the start of the qualification to date.
- **Final academic record** official academic transcript reflecting final progression outcome, e.g. Proceed to next year of study, Qualification Complete etc.
- **Statement of good conduct included on your academic transcript/s but may be issued separately by some institutions. As per Wits University's Rules a Certificate/Statement of Good Conduct is a Wits University requirement and refers to both behavioural and financial good standing**

If You have Previously Studied at a Tertiary Institution other than Wits

- **Graduation Certificate** or **Completion Letter**, if graduation is still to take place.
- **Full Academic Record** (certified transcript per qualification, even if incomplete).

Additional Required Documents (if applicable)

<https://www.wits.ac.za/undergraduate/apply-to-wits/additional-requirements/>

- **Job Shadowing Certificate/s of Attendance**
- **Portfolio**

- **Graphic Exercise**
- **CV:** (*if more than 1-year gap in studies*).
- **SA ID/Passport copy**

[This document](#) provides helpful information about obtaining Digital/Electronic Transcripts and Certificates from different Higher Education Institutions.